



Adassa Global Health, LLC is a full service healthcare management, case management and HIM/EHR company that provides a dedicated team of professionals to assist Insurance Companies, Facilities and Managed Care Organizations in keeping their clients or plan members from experiencing unnecessary Emergency Room visits, subsequent hospitalizations and processing the documentation required for optimized care.

Health Information Management, Health Informatics and improvements to EMR/EHR systems are a driving force behind our efficient and profitable clients. Along with document preparation, processing and coding review (ICD-9 & ICD-10), we offer the services that our clients need to maximize profitability, while reducing exposure to risk.

With an executive team consisting of over 40 years of combined clinical knowledge spanning from acute to geriatric care, over 30 years of technical knowledge from programming to network structure and over 30 years of combined experience in customer service and executive level management, we are well positioned to handle your needs.

We look forward to working with you further!

*Celeste Long*

Executive Director

### ***AGH's Per-Diem Wellness Field Coach***

Will participate in a variety of responsibilities as dictated by their scope of practice of their clinical license.

#### **Who?**

No medical license required, but healthcare experience preferred.

#### **What?**

- Telephonic phone interviews
- Telephonic phone assessments
- In-person interviews

#### **Time?**

The positions starts as Per Diem and depending on the case load demand in the area, moves to part-time or full-time. Our interviews may average 10 minutes each and be located within a 50 mile radius of your home location.

#### **Compensation?**

We compensate *up to* \$20 per in-person visit, *less* for telephonic interviews and compensate for *most* situations of no-shows (*Detailed fee schedule is provided at hire*). A full-time employee may expect to handle 30-40 visits per day. We offer direct deposit on a bi-weekly basis.

## **Requirements?**

### **Required experience:**

- Community based or In-Home visit experience
- Experience working with either Geriatric, chronically ill or functionally challenged populations

### **Computer skills and resources:**

- Ability to use a variety of electronic information applications/software programs, electronic medical records experience
- Intermediate to Advanced computer skills and proficiency with Microsoft Word, Outlook, and Excel, excellent keyboard and web navigation skills
- Access to a secure computer in order to accommodate data entry within required timelines
- High speed internet connectivity (DSL or cable modem; recommended speed is 10Mx1M for optimal performance)

### **Additional requirements:**

- Mobile phone, Driver's license, car insurance, and access to an automobile for home visits to member is required

## **Job Description?**

### **Wellness Coaching services will help plan members:**

- Access PCP care and follow- up as required
- Understand the benefits of preventative health care and keeping regular appointments with their PCP
- Accurately relay needed member information to their plan holder.
- Access community based services and entitlements for Members
- Provide reports of services rendered to Members
- On-going telephone consultations
- Provide quality care management and other services to Members
- All other services related to care management as are reasonably requested by Agency, Member, Members responsible parties

### **Responsibilities**

- Educate the member on preventative health care
- Comply with all onboarding, annual and other mandatory trainings as assigned.
- Collaborate with other disciplines
- Maintain HIPPA compliance

### **Helpful Attributes?**

Confident, autonomous, self-starter, problem solver, solution-driven, prepared, organized, detail oriented, high standards of excellence, educated, compassionate, objective, non-judgmental, resourceful, kind, caring, team player, team builder, open minded, sense of humor, intuitive, dedicated, creative, responsive, proactive, good business savvy, strong communicator, understands family dynamics, professional.

### **The Wellness Field Coach models**

- **Provide telephonic and in-person health risk and eligibility assessments** including
  - Care coordination, fall prevention and home safety evaluation and care transition coaching services.
- The Wellness Field Coach may also be involved from time to time in special pilots programs that focus on unique needs of a certain member population. These pilots are based on the above models.